



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

December 17, 2018

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:38 p.m. December 17, 2018 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by Vice President Bragg

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by Vice President Bragg

3. INVOCATION

3.01. The invocation was led by Vice President Bragg

4. ROLL CALL

BOARD PRESENT: John Bragg, Nick Schouten, Noah Rau

BOARD ABSENT: Steve Simpson, Jan Bissell

STAFF: Dean Wetter, James Salvador, Gustavo Bermeo Kirk Summer, Craig Shultz, Calen Daniel, Robert Byers

OTHERS PRESENT: Howard Tounget, Tim Williams, Cathy Wampler, Erin Gettis, San Jacinto Sheriff Deputy

5. AGENDA APPROVAL

5.01. **On a motion by Director Schouten, seconded by Director Rau** the Board approved the agenda

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Rau

Absent: Simpson, Bissell

Noes: None

Abstain: None

6. RECOGNITION, PROCLAMATION

6.01. None

7. PUBLIC COMMENTS – NON AGENDA ITEMS

- 7.01.** Tim Williams informed the Board of an account he witnessed and voiced his concerns with potential unsafe employee driving of District vehicles. He stated there should be accountability and transparency of vehicle operations.

Director Bissell arrived at 5:42 p.m.

8. BOARD COMMENTS

- 8.01.** Director Bissell stated his desire to have 5:30 p.m. meeting times.

Director Bragg shared the joy he and his family experienced attending Valley-Wide Christmas events, and the event they enjoyed the most was the Gingerbread House. He also applauded all the Gingerbread house events for selling out.

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

- 9.01.** NOVEMBER 2018: 98244 – 98733; 2528; EFT110218, EFT110818, EFT111518, EFT111618, EFT112718, EFT113018

On a motion by Director Schouten, seconded by Director Bissell the Board approved the clearing accounts check list for November 2018

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

10. FINANCIAL STATEMENTS FOR NOVEMBER 2018 – Receive and File

11. PRESENTATION

- 11.01.** Cathy Wampler with the County of Riverside Transportation Department gave a presentation on the Salt Creek Trail project, providing updates and answering Board questions
- 11.02.** Robert Byers, Recreation Supervisor, provided a brief introduction about him and updated the Board of operations of the Winchester Community Center and Diamond Valley Lake Community Park. He hopes to continue to develop programs in the Winchester area as development grows

12. CONSENT CALENDAR

- 12.01.** Approval of Minutes for the Regular Meeting of November 26, 2018
- 12.02.** Senate Bill 165 – French Valley Community Facilities District, Winchester Community Facilities District, and Menifee Community Facilities District
- 12.03.** Waiver of reading in full any and all Ordinances listed on this Agenda and provide that they be read by title only

On a motion by Director Schouten, seconded by Director Bissell the Board approved the Consent Calendar

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

13. CONSENT ITEMS HELD OVER

13.01. None

14. PUBLIC HEARING

14.01. No Public Hearing

15. ACTION ITEMS

15.01. Annual Organizational Meeting

Vice President Bragg conducted the election for officers of the Valley-Wide Recreation and Park District Board of Directors

President

➤ Director Bragg called for nominations for the office of Board President, whereas Director Bragg Nominated Director Schouten

➤ No other nominations were made

➤ **On a motion by Director Bissell, seconded by Director Rau** the Board voted in favor to elect Director Schouten as Board President

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

Vice President

➤ Director Bragg called for nominations for the office of Board Vice President, whereas Director Schouten nominated Director Bragg

➤ No other nominations were made

➤ **On motion by Director Schouten, seconded by Director Bissell** the Board voted in favor to elect Director Bragg as Board Vice President

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

Secretary

- Director Bragg called for nominations for the office of Board Secretary, whereas Director Schouten nominated Director Bissell
- No other nominations were made
- **On a motion by Director Schouten, seconded by Director Rau** the Board voted in favor to elect Director Bissell as Board Secretary

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

Appoint the General Manager as the Board's Treasurer

- **On a motion by Director Schouten, seconded by Director Bissell** the Board appointed General Manager Dean Wetter as Board Treasurer

Motion carried by the following roll call vote:

Ayes: Bragg, Schouten, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.02. Board Meeting Schedule 2019

- **On a motion by Director Schouten, seconded by Director Bissell** the Board approved the Valley-Wide Recreation and Park District Board of Directors meeting schedule for 2019, with meeting times of 5:30 p.m.

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.03. Community Facilities District (CFD) Winchester Zone 13 (Conestoga VII)

- **On a motion by Director Schouten, seconded by Director Bissell** the Board adopted Ordinance 2018-4 – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District: Winchester Community Facilities District Zone 13 (Conestoga VII)

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.04. Community Facilities District (CFD) Winchester Zone 14 (Las Praderas)

- **On a motion by Director Bissell, seconded by Director Schouten** the Board adopted Ordinance 2018-5 – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District: Winchester Community Facilities District Zone 14 (Las Praderas)

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.05. Community Facilities District (CFD) Winchester Zone 15 (Autumn Winds)

- **On a motion by Director Rau, seconded by Director Schouten** the Board adopted Ordinance 2018-6 – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District: Winchester Community Facilities District Zone 15 (Autumn Winds)

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.06. Valley-Wide Board of Directors Intent to Transition to By-District Elections

Public Comment: Mr. Tounget questioned if this action is a policy and how approving this resolution would affect a potential Menifee detachment, asking if this is the correct time to approve the proposed resolution

- **On a motion by Director Schouten, seconded by Director Bissell** the Board approved Resolution No. 1073-18 – A resolution of the Board of Directors of Valley-Wide Recreation and Park District declaring its intention to transition from At-Large to By-District elections for future elections and setting forth the process to do so

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

15.07. Jim Venable Exchange Club Park Project

Public Comment: Mr. Williams voiced his discontent of the amount of information and communication of the District for the Jim Venable Exchange Club Park, and reiterated his concerns regarding the potential issues of the park

Public Comment: Mr. Tounget voiced his concerns about the costs of the park and asked if other groups or agencies have committed funds to the construction of the park. Mr. Tounget commented on the awarded grant to the District by the National Park Service

- **On a motion by Director Schouten, seconded by Director Bissell** the Board approved the following:
 - Adopt the Plans and Specifications for the Jim Venable Exchange Club Park Project;
 - Award bid to Adame Landscape, Inc., the lowest responsible bidder, and waive any and all minor irregularities in the bidding documents as submitted by said bidder;
 - Authorize the General Manager to execute the Construction Agreement and Purchase Order between Valley-Wide Recreation and Park District and Adame Landscape, Inc. in the amount of exceed \$2,033,750.27;
 - Authorize the General Manager to approve the appropriate Change Order(s) necessary for the execution of the work, in accordance with the signature authorization policy; and
 - Authorize the General Manager to request grant funding reimbursement from the California Office of Grants and Local Services

Motion carried by the following roll call vote:

Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

Absent: Simpson

Abstain: None

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

- 16.01.** General Manager's Report
 - District Updates
 - Several Ad Hoc Committees were established, re-established, or disbanded
- 16.02.** Report from Board of Directors Ad Hoc Committees
- 16.03.** New Articles, Thank You's, and Recreation Reports

Director Schouten and Director Bissell swore the Oath of Office

17. EXECUTIVE SESSION

The Board entered executive session at 7:30 p.m. regarding the following:

- 17.01.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
Name of case: (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
- 17.02.** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code section 54956.9(d)(4):
1 Potential Case

The Board closed executive session and reopened the meeting at 8:24 p.m. with no reportable action

18. ADJOURNMENT

On a motion by Director Bissell, seconded by Director Schouten the Board adjourned the meeting at 8:25 p.m.

Motion carried by the following roll call vote:

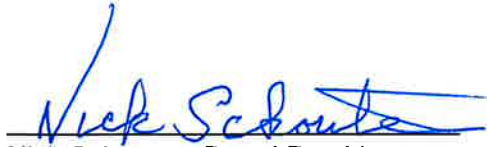
Ayes: Schouten, Bragg, Bissell, Rau

Noes: None

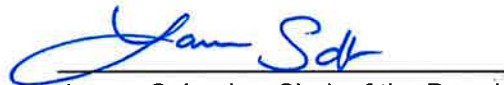
Absent: Simpson

Abstain: None

Minutes Approved this 22nd day of January, 2019.



Nick Schouten, Board President



James Salvador, Clerk of the Board