



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

May 21, 2018

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. May 21, 2018 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by President Duarte

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Duarte

3. INVOCATION

3.01. President Duarte requested a moment of silence for the victims of the Santa Fe, Texas incident and the passing of Menifee Mayor, Neil Winter

4. ROLL CALL

BOARD PRESENT: Matt Duarte, John Bragg, Steve Simpson, Nick Schouten

BOARD ABSENT: None

STAFF: Dean Wetter, James Salvador, Gustavo Bermeo, Kirk Summers, Gregg Worthington

OTHERS PRESENT: Greg Davidson; NBS, Nick Dayhoff; NBS, Tim Williams, Adam Van Dyke, Vince Christakos, Jan Bissell, Howard Tounget

5. AGENDA APPROVAL

5.01. *Item 14.01 agenda description was revised to read as on Resolution No.'s 1050-18 thru 1052-18 and Ordinance 2018-3; Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)*

On a motion by Director Schouten, seconded by Director Simpson the Board approved the agenda as amended

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

6. RECOGNITION, PROCLAMATION

The Board postponed Item 6 till after Item 15.02 awaiting the arrival of Honoree Rick Hoffman

Dean Wetter, General Manager, recognized Rick Hoffman for his long positive involvement with Valley-Wide and being a leader of change in the community

7. PUBLIC COMMENTS – NON AGENDA ITEMS

- 7.01. Public Comment: Tim Williams had concerns in regards to the March 2018 Board of Directors meeting minutes pertaining to his public comment, and voiced clarification that his objections are to only certain amenities

8. BOARD COMMENTS

- 8.01. Vice President Bragg voiced his sadness from the Santa Fe, Texas incident and wants to increase safety training for all staff members, including First-Aid and CPR training.

President Duarte directed staff to bring back a District Safety Item back for the June 2018 Board of Directors meeting

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

- 9.01. APRIL 2018: 94750 – 95241; EFT040618, EFT040618HI, EFT04202018, EFT04202018A

On a motion by Director Schouten, seconded by Director Simpson the Board approved the clearing accounts check list for April 2018

Motion carried by the following roll call vote:

Ayes: Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: Duarte

10. FINANCIAL STATEMENTS FOR APRIL 2018 – Received and Filed

11. PRESENTATION

- 11.01. Greg Davidson, NBS Director, provided the Board an informational ballot measure overview presentation
- 11.02. Gregg Worthington, Valley-Wide Inspector, gave a brief presentation on developing parks within the District

12. CONSENT CALENDAR

- 12.01. Approval of Minutes for the Regular Meeting of April 16, 2018

- 12.02.** Waiver of reading in full any and all Ordinances listed on this Agenda and provide that they be read by title only

On a motion Director Simpson, seconded by Director Schouten the Board approved the Consent Calendar

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

13. CONSENT ITEMS HELD OVER

- None

14. PUBLIC HEARING

14.01. Community Facilities District (CFD) Menifee Parks Zone 2 (Reflections at the Lakes)

Mr. Duarte announced we will conduct the Public Hearing and consider approving the formation and establishment of the Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)

Mr. Duarte asked the Board Clerk to report on the Proof of Publication for the public hearing

The Board Clerk announced that he is in possession of the Proof of Publication for the Public Hearing

At 5:41 p.m. Mr. Duarte announced the public hearing is now open and that this is the time to hear any protest, comments and questions from interested person

Mr. Duarte stated we will now hear public comment

No Public Comment. At 5:41 p.m. Mr. Duarte stated the Public Hearing is now closed

Mr. Duarte asked the Clerk how many landowners are within the proposed Community Facilities District

The Clerk responded that there is one landowner within the proposed Community Facilities District

Mr. Duarte announced the Board has received zero written protests, and asked the Board Clerk if such written protests, if any, constitute a majority protest of the landowners?

The Board Clerk stated a majority protest does not exist

- **On a motion by Director Bragg, seconded by Director Schouten** the Board adopted Resolution No. 1050-18 – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, establishing the formation of a Community Facilities District. Valley-Wide Recreation and Park District Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

- **On a motion by Director Simpson, seconded by Director Schouten** the Board adopted Resolution No. 1051-18 – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, calling a special election for a Community Facilities District. Valley-Wide Recreation and Park District Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

Mr. Duarte asked the Clerk to announce the result of the property owner vote

The Clerk announced that the landowners have voted in favor of the measure

Mr. Duarte stated that at least 2/3rds of the property owner votes are in favor of the levy of the special taxes and the establishment of the appropriation limit

- **On a motion by Director Schouten, seconded by Director Simpson** the Board adopted Resolution No. 1052-18 – Resolution of the Board of Directors of Valley-Wide Recreation and Park District, California, declaring results of a special landowner election and directing the recording of a special tax lien Valley-Wide Recreation and Park District Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

- **The Board introduced Ordinance 2018-3** – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Menifee Parks Community Facilities District Zone 2 (Reflections at the Lakes)

15. ACTION ITEMS

15.01. Declaration of Surplus Property

- **On a motion by Director Simpson, seconded by Director Bragg** the Board adopted Resolution No. 1053-18 Declaring Surplus Property

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

15.02. Proposition 68

- No Action Taken

15.03. San Jacinto Unified School District O.A.S.I.S. (A.S.E.S.) After School Program 2018/2019 Agreement

- **On a motion by Director Schouten, seconded by Director Simpson** the Board authorized the General Manager to enter into a 2018/2019 agreement with the San Jacinto Unified School District – O.A.S.I.S. (A.S.E.S.) After School Program

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

15.04. Promontory Property Easement Quit Claim

- **On a motion by Director Schouten, seconded by Director Simpson** the Board approved to:
 - Vacate the existing easement and accept new easement quit claim for lots 53 and 54 in the Promontory Tract Map 36546
 - Authorize the General Manager to execute all legal documents to complete the transaction

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None

15.05. Sheffield Park Restroom Building Purchase

- **On a motion by Director Schouten, seconded by Director Simpson** the Board authorized the General Manager to purchase a restroom building for Sheffield Park

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten
Noes: None
Absent: None
Abstain: None

15.06. Jim Venable Exchange Club Park Landscape Architecture and Electrical Engineering Services

Public Comment: Tim Williams requested reconsideration to remove certain amenities such as lighting, bathrooms, and large picnic areas for people to congregate, and voiced his continued concerns for noise pollution and the park being used late at night.

Public Comment: Adam Van Dyke wanted to voice the same concerns as Mr. Williams and shared a story of his experience with light pollution in the Temecula area. He stated his opposition to the park being open till 10:00 pm.

- **On a motion by Director Schouten, seconded by Director Bragg** the Board approved to:
 - Award Landscape Architecture and Electrical Engineering services bid to Van Dyke Landscape Architects, Inc., the lowest responsible bidder, to perform Scope of Work for Jim Venable Exchange Club Park; and
 - Authorize the General Manager to execute the Professional Services Agreement between Valley-Wide Recreation and Park District and Van Dyke Landscape Architects, Inc. in the amount of \$74,380.00; and
 - Authorize the General Manager to approve appropriate change order(s) necessary for the execution of the work, in accordance with the signature authorization policy

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten
Noes: None
Absent: None
Abstain: None

15.07. Jim Venable Exchange Club Park – Deed Restriction

- **On a motion by Director Simpson, seconded by Director Schouten** the Board approved to:
 - Authorize the General Manager to sign a Deed Restriction for the Jim Venable Exchange Club Park; and
 - Authorize the District Clerk to file the Deed Restriction with the Riverside County Recorder's Office

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None
Absent: None
Abstain: None

15.08. Butterfield Park, Sheffield Park, Benton Road and Pourroy Road Streetscapes Recycled Water Retrofit Project

Director Duarte recused himself from the room at 6:30 p.m. and abstained from Item 15.08

- **On a motion by Director Simpson, seconded by Director Schouten** the Board approved to:
- Adopt the Plans and Specification for the Butterfield Park, Sheffield Park, Benton Road and Pourroy Road Streetscapes Recycled Water Retrofit Project;
 - Award bid to Adame Landscape, Inc., the lowest responsible bidder, for the total bid amount of \$306,529.50, and waive any and all minor irregularities in the bidding documents as submitted by said bidder;
 - Authorize the General Manager to execute the Construction Agreement and Purchased Order between Valley-Wide Recreation and Park District and Adame Landscape, Inc. in the amount not to exceed \$306,529.50;
 - Authorize the General Manager to approve appropriate change order(s) necessary for the execution of the work, in accordance with the signature authorization policy;
 - Authorize the General Manger to execute all documents necessary for areas qualifying for program funding through the EMWD Recycled Water Accelerated Retrofit Program

Motion carried by the following roll call vote:

Ayes: Bragg, Simpson, Schouten
Noes: None
Absent: None
Abstain: Duarte

Director Duarte re-entered the meeting at 6:32 p.m.

15.09. Board of Directors Vacancy

- **On a motion by Director Bragg, seconded by Director Schouten** the Board voted to open the application process to applicants interested and have interviews commencing on June 11, 2018

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten
Noes: None
Absent: None
Abstain: None

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Manager's Report

- General Manager, Dean Wetter, informed the Board that the Diamond Valley Lake Aquatic Center is opened for the summer, and is excited for the energetic staff and leadership

16.02. Report from Board of Directors Ad Hoc Committees – None

17. EXECUTIVE SESSION

The Board entered executive session at 6:53 p.m. regarding the following:

- 17.01.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
Name of case: (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
- 17.02.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1)
Name of case: H. Suttle v. Valley-Wide Recreation and Park District
- 17.03.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code section 54957
Title: General Manager

The Board closed executive session and reopened the meeting at 7:26 p.m. with no reportable action

18. ADJOURNMENT

On a motion by Director Simpson, seconded by Director Schouten the Board adjourned the meeting at 7:26 p.m.

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten

Noes: None

Absent: None

Abstain: None